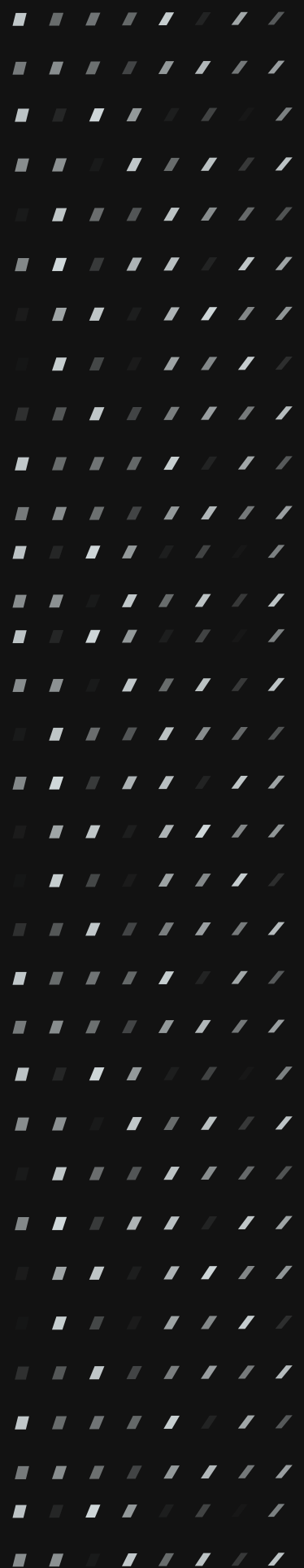


# BackBox Reports

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BackBox enables you to generate reports that provide information about your devices and the statuses of the backups, using all the data available in the BackBox system. You can either use BackBox's wide range of predefined report types, or you can create your own customized reports. For either kind of report you can specify scheduling and notification.

**To display reports that have already been generated, on the Sidebar, click dashboard, then click Reports, the Reports screen appears:**

Name	Schedule	Notification	Report Type	Site	Next Run
Device Details	Daily Noon EDT	Email to Admin	Device Details		07-19-2022 12:00
Device Details Reports	Weekly - Tuesday 9:00am	Email to Admin	Device Details		07-19-2022 09:00
Failed Backups	Daily Noon EDT	Email to Admin	Device Backup Status - Failed		07-19-2022 12:00
IntelliChecks for Cisco	Weekly - Tuesday 9:00am	Email to Lynel	IntelliChecks Full Summary		07-19-2022 09:00
Inventory Report	Weekly - Tuesday 9:00am	Email to Admin	Inventory		07-19-2022 09:00
Performance	Weekly - Tuesday 9:00am	Email to Admin	Device Performance		07-19-2022 09:00
Tech Survey	Weekly - Tuesday 9:00am	Email to Admin	Technical Survey		07-19-2022 09:00

## Adding a New Report

Use the Reports screen to create and schedule new reports. You can create reports by either selecting predefined reports or by selecting a customized report based on a predefined report type.



In the example below we will create a new Inventory report to send notification to the main Admin account with a list of all Devices you currently have deployed in BackBox.

**To add a new report:**

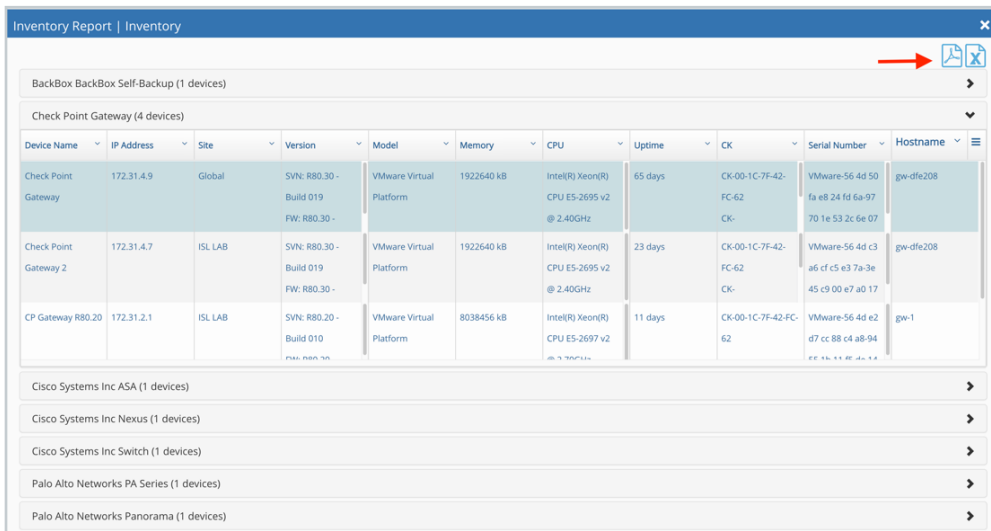
- 1 On the Reports screen click the Add button **+ Add** . The New Report Configuration dialog box appears.

The dialog box shows the configuration for a new report. The Name field is set to "Inventory Report", the Description is "This will report BackBox Device Inventory", and the Report Type is "Inventory". The Schedule is "Weekly - Tuesday 9:00am", the Notification is "Email to Admin", and the Site is "Global". Below the configuration fields, there are radio buttons for "Available devices" and "Selected devices". A table lists available devices with columns for Name, IP, Vendor, and Product.

Name	IP	Vendor	Product
iv Cisco 2960 Group			
✓ Check Point Gateway	172.31.4.9	Check Point	Gateway
✓ Panorama	172.31.253.24	Palo Alto Networks	Panorama
✓ Check Point Gateway 2	172.31.4.7	Check Point	Gateway
✓ Cisco Nexus Switch	172.31.254.31	Cisco Systems Inc	Nexus
✓ Palo Alto PA Series	172.31.253.240	Palo Alto Networks	PA Series
✓ Cisco ASA	172.31.254.2	Cisco Systems Inc	ASA
✓ Backbox Self Backup	172.31.252.213	BackBox	BackBox Self-Backup
✓ Cisco 2960 Catalyst	172.31.254.33	Cisco Systems Inc	Switch
✓ CP Gateway R80.20	172.31.2.1	Check Point	Gateway

- 2** Type a Name and a short Description for the report.
- 3** In the Report Type list, select a Predefined Report type for your report.
- 4** Select a Schedule and method of Notification. These are optional as you can run a manual report without selecting these.
- 5** Select the Site where you want the report to be implemented. The default is Global.
- 6** Add the Available Devices you wish to run the report against
- 7** Click Save button  which is located in the upper right-hand corner of the dialog box
- 8** To manually run the report, you can click the Play button  which is located in the upper right-hand corner of the dialog box.
- 9** This will display the report in the webUI – Note you can also download the report in a PDF or Excel format.

**Inventory Report Example**



Device Name	IP Address	Site	Version	Model	Memory	CPU	Uptime	CK	Serial Number	Hostname
BackBox BackBox Self-Backup (1 devices)										
Check Point Gateway (4 devices)										
Check Point Gateway	172.31.4.9	Global	SVN: R80.30 - Build 019 FW: R80.30 -	VMware Virtual Platform	1922640 kB	Intel(R) Xeon(R) CPU E5-2695 v2 @ 2.40GHz	65 days	CK-00-1C-7F-42-FC-62 CK-	VMware-56 4d 50 fa e8 24 fd 6a-97 70 1e 53 2c 5e 07	gw-dfe208
Check Point Gateway 2	172.31.4.7	ISL LAB	SVN: R80.30 - Build 019 FW: R80.30 -	VMware Virtual Platform	1922640 kB	Intel(R) Xeon(R) CPU E5-2695 v2 @ 2.40GHz	23 days	CK-00-1C-7F-42-FC-62 CK-	VMware-56 4d c3 a6 cf c5 e3 7a-3e 45 e9 00 e7 a0 17	gw-dfe208
CP Gateway R80.20	172.31.2.1	ISL LAB	SVN: R80.20 - Build 010 FW: R80.20 -	VMware Virtual Platform	8038456 kB	Intel(R) Xeon(R) CPU E5-2697 v2 @ 2.90GHz	11 days	CK-00-1C-7F-42-FC-62	VMware-56 4d e2 d7 cc 88 c4 a8-94 ee 1b 11 8e de 14	gw-1
Cisco Systems Inc ASA (1 devices)										
Cisco Systems Inc Nexus (1 devices)										
Cisco Systems Inc Switch (1 devices)										
Palo Alto Networks PA Series (1 devices)										
Palo Alto Networks Panorama (1 devices)										

- 10** If you choose to run this on a schedule it will send an email with the same information to whomever you set up under the Notifications dropdown

## Editing a Report

You can change report parameters using the Edit button. To edit a report:

- 1** In the list of reports, select a report and click the Edit button. The New Report Configuration dialog box appears with the details for the selected report.
- 2** Edit the appropriate fields.
- 3** Click Save.

## Deleting a Report

To delete a report:

- 1 In the Report Types list, select the report to delete and click the Delete button. A prompt appears requesting confirmation.
- 2 Click Yes.





## Types of Predefined Reports

You can create reports from a list of 30 predefined report types. This section provides examples of some of the predefined report types.


- Agents
- Audit Log
- AWS Glacier Archives
- Backbox License Details
- Backbox Users
- Backup Jobs
- Backups By Day
- Checkpoint Enabled Blades
- Checkpoint Licenses / Contracts

For additional information on features and functionality of BackBox visit the BackBox Help Center: [support.backbox.com](https://support.backbox.com)

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